DATE: Monday, August 4th, 2025

TIME: 6:00 p.m.

PLACE: Community Center- 175 Lum St, Weott, CA 95571

Public comment is limited to two minutes per person during the public comment section. After the Board discusses an action item the public may also have an additional 2 minutes to discuss only that specific action item, before the Board approves the motion. The Board can request comments from a public member any time, but it must be initiated by a member of the Board. Public comment may also be submitted in writing prior to the meeting and be read by staff. Responses by the Board will generally be given in writing.

**CALL TO ORDER**: ROLL CALL

1. **APPROVE MINUTES:**  Approve minutes from prior month’s meeting(s)
2. **OPERATOR’S REPORT:** See operators report
3. **OFFICE REPORTS:** See office reports
4. **UNFINISHED BUSINESS:**
5. **NEW BUSINESS:**

**a)** Additional items of discussion by board members

1. **ACTION ITEMS:**
2. Customer discrepancies
3. Review WCSD ordinance #3.1 Delinquency edit
4. Review WCSD ordinance #4.6.2 WCSD requested shut off edit
5. Review WCSD ordinance #4.8 cross connection
6. Review WCSD ordinance #8.0 Inactive meter edit
7. Review WCSD policy #1.10 General Manager edit
8. Review WCSD policy #1.3 Board of Directors edit
9. Review WCSD policy #3.1 Check signing edit
10. Review WCSD policy #3.2 Purchases
11. Review WCSD policy #1.6 Administrative Assistant
12. Approve job listing for Administrative assistant
13. Approve payment of $6373.73 for unpaid 2020 payroll tax from CFCU savings if interest and penalties are removed

**7. PUBLIC COMMENT:** Public may address the board regarding any matter related to WCSD. There is a 3 minute time limit per person. Public may also comment on each action item on the agenda after the board discusses it but before they vote. 3 minute limit per person, per action item. The board will not respond to the comments during the meeting but will follow up in writing. This is to allow for a smooth, professional, respectful meeting where everyone can be heard and stay on topic. Another option for communicating with the board is to submit a letter prior to the meeting for them to review

**8.**  **CLOSED SESSION**: Government Code §54957 (E) with respect of every item of business to be discussed in closed session pursuant to section 54957

EVALUATION OF PERFORMANCE

TITLE: OPERATOR

**9. ADJOURN:** This agenda was posted at the Weott Post Office at least 72 hours prior to the meeting. The Americans with Disabilities Act provides that no qualified individual shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 24 hours prior to the meeting at (707)572-8581 or 707-946-2367. Materials related to items on this agenda are available for public inspection.