

Weott CSD Minutes

707-946-2367

DATE: August 4th, 2025

TIME: 6:00 p.m.

PLACE: Community Center 175 Lum St, Weott, CA 95571

ATTENDANCE:

BOARD MEMBERS: Dave Sundberg, Reanna Boughner, Marge French, Anthony Mantova

EMPLOYEES: Jamie Little, Dan Arreguin

PUBLIC: Frank Andersen, Adele Andersen

MEETING COMMENCE: 6:03 PM

1. **APPROVE MINUTES:** Motion to approve minutes from previous month's meeting (first, Marge French; second, Anthony Mantova; all in favor)
2. **OPERATOR'S REPORT:** See operators report.
3. **OFFICE REPORTS:** See office reports.
4. **UNFINISHED BUSINESS:**
5. **NEW BUSINESS:**
 - a) Additional items of discussion by board members
6. **ACTION ITEMS:**
 - a) Customer discrepancies
 - b) Review WCSD ordinance #3.1 Delinquency edit
 - c) Review WCSD ordinance #4.6.2 WCSD requested shut off edit
 - d) Review WCSD ordinance #4.8 Cross connection
 - e) Review WCSD ordinance #8.0 Inactive meter edit
 - f) Review WCSD policy #1.10 General Manager edit
 - g) Review WCSD policy # 1.3 Board of Directors edit
 - h) Review WCSD policy #3.1 Check signing edit
 - i) Review WCSD policy #3.2 Purchases
 - j) Review WCSD policy #1.6 Administrative assistant
Motion to approve all WCSD ordinance and policy edits excluding #8.0 Inactive meter (first, Anthony Mantova; second, Marge French; all in favor)
 - k) Approve job listing for Administrative Assistant
Motion to approve part-time/temporary Administrative Assistant with the potential to be permanent at \$21.00-\$25.00/hour DOE (first, Anthony Mantova, second, Marge French; all in favor)
 - l) Approve payment of \$6373.73 for unpaid 2020 payroll tax from CFCU savings if interest and penalties are removed
Jamie will research payments in the IRS portal and make sure they have not been paid. If interest and penalties cannot be removed, the item will be brought back to the Board of Directors
Motion approve payment of \$6373.73 for unpaid 2020 payroll tax from CFCU savings if interest and penalties are removed (first, Anthony Mantova; second, Marge French; all in favor)
7. **Public Comment:** No public comment

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8. **Closed Session:** Motion to go into closed session 7:38pm (first, Reanna Boughner; second, Anthony Mantova; all in favor)
 - a) Government Code §54957 (E) with respect of every item of business to be discussed in closed session pursuant to section 54957
EVALUATION OF PERFORMANCE
TITLE: OPERATOR
Motion to approve 5% inflation pay increase for Greg Teasley (first, Anthony Mantova; Second, Reanna Boughner; all in favor)
9. **Adjourn:** Motion to adjourn 7:54pm (first, Reanna Boughner; second, Marge French; all in favor)