

Weott CSD Admin Report

Jamie Little & Angela Hensley 10-8-25

- **Grants:**
 - **Wastewater sewer bed maintenance:**
 - The call with Chuck (SHN) and Lisseth (DFA) determined the funding strategy: the District withdrew the planning application with DFA to focus on securing USDA Pre-Planning Grant (PPG) or SEARCH funding for the planning and design phase. SHN has submitted a Scope of Work and Fee Estimate of \$58,000 for the Preliminary Engineering Report (PER) and NEPA documentation, which exceeds the typical \$30,000 SEARCH grant limit but USDA has indicated they may be able to increase the funding amount.
 - The DFA will fund the work to repair the wastewater plant violations.
 - The planning documents developed using USDA funds must be prepared to align with DFA's requirements for the future construction application.
 - Immediate, essential repairs must be funded by the District separately.
 - Once planning is complete, the District will re-engage DFA for a Construction Funding Application and must ask to be placed on the CWSRF Fundable List for Fiscal Year 2026 before April 2026.
 - **Springs & spring boxes:**
 - Greg is working on a materials list for getting the secondary spring on line.
 - **O&M funding:**
 - We received our third O&M disbursement on 9-15-2025 and it was credited to all customer accounts at \$60.00 each. We are working on our fourth request.
 - **SRF: Tank replacement and water treatment plant replacement:**
 - The Preliminary Funding Award Notification was received on September 18, 2025, for the **EDWG Program**. The overall cost estimate is approximately **\$4,112,430.00**. We are working on getting all the required documents to Oscar Guerrero by October 18, 2025.
 - SHN and Fechter cost proposals have been received. OWP is preparing the final package for DFA submission. DFA will decide on adding the FY26 audit to the scope (in addition to the already approved FY25 audit).
 - Costs for laboratory analytical work will be placed on the Work Plan's Expense line item to facilitate direct reimbursement to WCSD by Sac State. We will continue to track the reimbursement schedule once the Work Plan is approved.
 - We are still trying to coordinate a meeting to take a sample from the privately-owned well parcel.
- **Shut Offs:** 3 parcels are currently shut off. No shutoff notices went out in September.
- **Sick pay:** I transferred \$600 for sick/vacation pay.
- **Reports:** Drought reports are being submitted on time.
- **District Bills:** I transferred \$4100.00 for large yearly bills
- **Budget:** I have prepared a budget analysis for FY 2025 spreadsheet with our monthly spending for each category on our budget.
- **Meter Replacement:** The 3" meter at the school is not reading low flow, and we are in the process of remedying that situation.
- **Lift Station:** The lift station pump is still working correctly. We got the stolen crane back.