

Weott CSD Minutes

707-946-2367

DATE: November 12, 2025

TIME: 6:00 p.m.

PLACE: Community Center 175 Lum St, Weott, CA 95571

ATTENDANCE:

BOARD MEMBERS: Dave Sundberg, Marjorie French, Anthony Mantova

EMPLOYEES: Jamie Little(on phone), Dan Arreguin, Angela Hensley, Greg Teasley, Curren Black

PUBLIC: Frank Anderson, Adel Anderson,

MEETING COMMENCE: 6:04 PM

1. **APPROVE MINUTES:** Motion to approve minutes from previous month's meeting and special meeting **Motion to Approve (first, Anthony Mantova ; second, Marjorie French; all in favor)**
2. **OPERATOR'S REPORT:** See operators report.
3. **OFFICE REPORTS:** See office reports.
4. **UNFINISHED BUSINESS:**
5. **NEW BUSINESS:** Additional items of discussion by board members
 - a. Payment Plan to Customer A - **Motion to Approve (first, Marjorie French ; second, Anthony Mantova; all in favor)**
 - b. **Record Retention Plan Discussion:** Angela Hensley was directed to contact the appropriate agencies to determine the necessary physical and digital storage requirements and retention lengths for various documents. The resulting policy will be brought back to the Board for future approval and implementation. No action taken today.
 - c. Citation (**State Water Resources Control Board, Division of Drinking Water**) Discussion: The Board reviewed the details of Citation No. 01_01_25C_024, issued for the **failure to monitor for Disinfection Byproducts (TTHM and HAA5)** across multiple years (2020-2025). **No motion or action was taken.** Angela is to proceed with compliance actions.
6. **ACTION ITEMS:**
 - a. Customer discrepancies
 - b. Approve Removal of Bonnie Mullaney from Community First Credit Union Signature Card - **Motion to Approve (first, Anthony Mantova ; second, Marjorie French; all in favor)**
 - c. Approve and Sign Meeting Minutes Authorizing Angela Hensley as Signatory - **Motion to Approve (first, Anthony Mantova ; second, Marjorie French; all in favor)**
 - d. Approve and Sign the New List of Authorized Signatories for Community First Credit Union Accounts - **Motion to Approve (first, Anthony Mantova ; second, Marjorie French; all in favor)**
 - e. Discussion with possible action of Streamline's DocAccess Service for Website Accessibility Compliance. - The Board discussed the potential use of Streamline's DocAccess Service for website compliance. **Action/Directive: Angela** was advised to research alternative compliance options before committing to DocAccess. A Board Member suggested investigating a **CASP Inspection** to determine if the District is eligible for a compliance delay.
7. **Public Comment:**
 - a. **Adel Anderson:** Asked about the O&M Funding, specifically, "Do we (the public) need to pay back the O&M we received?" **Response (Angela Hensley):** Clarified that this is an internal matter that does not affect customers, other than a temporary pause resulting in a one or two month delay in future account credits.

Weott CSD Minutes

707-946-2367

8. **CLOSED SESSION** Government Code §54957 (E) with respect of every item of business to be discussed in closed session pursuant to section 54957

Motion to go into closed session 7:09 pm (**first, Anthony Mantova ; second, Marjorie French; all in favor**)

- a. Discussion with possible action Employee(s) performance review
TITLE: Administrative Assistant

9. **Adjourn Closed Session:** Motion to adjourn 7:17 pm (**first, Anthony Mantova ; second, Marjorie French; all in favor**)
10. **Action (Reportable Action Taken in Closed Session):** A motion was made to approve the transition of the part-time/temporary employee to a permanent employee status.
11. **Adjourn:** Motion to adjourn 7:18pm (**first, Anthony Mantova ; second, Marjorie French; all in favor**)