

# Weott CSD Admin Report

Angela Hensley 11-12-25

- **Grants:**
  - **Wastewater sewer bed maintenance:**
    - I have had no new updates since our last meeting.
  - **Springs & spring boxes:**
    - Greg is still working on a materials list for getting the secondary spring on line.
  - **O&M funding:**
    - Our fourth submission was not made last month. I had a Zoom call with representative Lydia from the State Water Resources Control Board on October 29th to discuss the delay. We discovered that Weott CSD has been incorrectly applying the O&M credit to customers.
      - **The Correction:** The funds were intended to be applied at \$20 per month, not applied all at once. The first disbursement received in June was applied to each customer at \$160. It was intended to be spread out over 8 months (\$20 per month). Same with the August and September disbursements that were applied at \$60 per customer, for both months, and were intended to last 3 months each, 6 months in total.
      - **Status:** This error has put the grant significantly ahead of schedule. Lydia has instructed for us to hit pause on submitting request #4 until she provides direction on how to proceed to ensure the grant (intended to last approximately 3 years) is not depleted prematurely.
      - **Next Step:** I am also in the process of getting on file as the new authorized representative for Weott CSD. Once I am approved and Lydia responds, I will then be able to submit O&M #4.
  - **SRF: Tank replacement and water treatment plant replacement:**
    - I have had no new updates since our last meeting.
    - We are still working on getting all the required documents to Oscar Guerrero.
    - We are still trying to coordinate a meeting to take a sample from the privately-owned well parcel.
- **Shut Offs:**
  - 3 parcels continue to be shut off.
  - 8 shutoff notices went out in October with 1 shut off. They paid and were turned back on. 1 shut off in November, I was trying to set up a payment plan, but it was not successful.
- **Sick pay:** I transferred \$600 for sick/vacation pay.
- **District Bills:** I transferred \$4100.00 for large yearly bills
- **Reports:** Drought reports are being submitted on time.
- **Budget:** I have prepared a budget analysis for FY 2025 spreadsheet with our monthly spending for each category on our budget.
- **Meter Replacement:** A new meter was reinstalled at 41 spring street
- **Lift Station:** The lift station pump is still working correctly.